

## Europass Curriculum Vitae



### Personal information

**First name(s) / Surname(s)** **Helena Náprstková**

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**Nationality** Czech Republic

**Date of birth** 6-3-1978

**Gender** female

### Work experience

**Dates** 2006-now

**Occupation or position held** manager

**Main activities and responsibilities** analysis of urban and regional development, EU and national programmes consultancy, preparation of projects and feasibility studies, project management and administration

**Name and address of employer** Euro Managers, s.r.o., V Holesovickach 1156/29, 182 00, Prague, Czech Republic

**Type of business or sector** Consultancy

**Dates** 2005-2006

**Occupation or position held** Specialist for European Integration

**Main activities and responsibilities** Preparation and processing of strategic, town-planning and territorial development documents for the City of Prague

**Name and address of employer** Prague City Hall, City Development Authority Section, Vysehradská 57, 128 00 Prague 2

**Type of business or sector** Urban development authority

**Dates** 2002-2005

**Occupation or position held** Specialist for European Integration

**Main activities and responsibilities** Preparation and processing of strategic, town-planning and territorial development documents for the City of Prague

**Name and address of employer** City Development Authority Prague, Vysehradská 57, 128 00 Prague 2

**Type of business or sector** Urban development authority

### Education and training

**Dates** 1998-2003

**Title of qualification awarded** Ing.

**Principal subjects/occupational skills covered** Major specialization: Public Administration and Regional Development  
Minor specialization: Regional Development and European Integration

Name and type of organisation providing education and training  
 Level in national or international classification

Faculty of Economics and Public Administration, The University of Economics, Prague

ISCED 6

**Personal skills and competences**

Mother tongue(s)

**Czech**

Other language(s)

Self-assessment

European level (\*)

**English**

**French**

**Italian**

Understanding		Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production	
	B2		B2		B2		B2
	A2		A2		A1		A2
	A2		A2		A2		A1

(\*) Common European Framework of Reference for Languages

Organisational skills and competences

Project management, team leading, cooperation with other team members

Technical skills and competences

Feasibility studies, financial and economic analysis, analysis of urban and regional development

Computer skills and competences

MS office, MS project

Driving licence

Yes, Category B